

## Canada Filler Mart, INC operating as Dermal Distributors Outlet

## **Trustee Statement of Accountability**

Dermal Distributors Outlet is granted a Medical Device Establishment Licence (MDEL) no. 23703 by Health Canada. This Licence entitles the company to import and distribute Class 3 medical devices in Canada.

Dermal Distributors Outlet resources includes two owners/directors and one support staff. All stakeholders have been formally consulted and briefed on the policies and procedures in this document.

These written policies and procedures provide direction to each person at Dermal Distributors Outlet on how personal and business information is to be protected as it is collected, accessed, used and disclosed. Third parties who collect, access use, or disclose personal or business information on behalf of Dermal Distributors Outlet must also adhere to these policies and procedures. Information Management Service Providers and delivery agencies must meet or exceed the standards of these policies.

All accesses, uses and disclosures of personal or business information is restricted to those who are authorized by one of the directors at and Dermal Distributors Outlet to have access privileges and have a need-to-know the information to carry out their duties.

Corey Ralph (Owner, Director) is named co-CEO and is responsible for all policies and procedures, education and training. Mr. Ralph is also COO of marketing, client relations and sales. Dr. Lloyd Tapper (Owner, Director) is named co-CEO and is responsible for business decisions and is Medical Director ensuring all products adhere to Health Canada's approved list of Class III devices. Rebecca Gibson is the office manager and the frontline, client relationship services personnel. Ms. Gibson, is the first point of contact for clients regarding products and services.



The undersigned Trustees have read understood and fully support the policies and procedures in this Policy Manual dated April 15<sup>th</sup>, 2023. Each stakeholder has reviewed the Management Agreement, the business Exit Agreement and an Acceptable Use Agreement.

Signature(s) of Directors(s)

Lloyd Tapper

Co-CEO and Medical Director Dermal Distributors Outlet

Rebecca Gíbson

Witness

April 15, 2023

Date

Corey Ralph

Corey Ralph Co-CEO and Director of Privacy & Security Officer COO Marketing, Client Relations, Sales Dermal Distributors Outlet

Rebecca Gíbson

Witness

April 15, 2023

Date